



## **THREE NINES CHILDREN'S CHARITY**

### **Counselling Trustee Role Description (Voluntary Post)**

**Location: Remote**

#### **About Three Nines Children's Charity**

Three Nines Children's Charity is a national charity providing practical and emotional support to children affected by trauma and hardship as a result of crime or serious incidents.

Referrals are invited through the blue light services and support agencies, as well as self-referrals. All referrals are via an encrypted form on our website.

#### **Mission Statement**

Three Nines Children's Charity exists to provide early intervention, reassurance, and practical support for children and families affected by trauma and hardship from incidents the emergency services have attended. We aim to transform moments of crisis in Children's lives into pathways for healing, hope, and resilience.

### **Counselling Lead Trustee Board Role Summary**

As well as fulfilling the duties of a Trustee, the Safeguarding Lead maintains a strategic overview and Governance for the delivery of high-quality, safe and effective counselling and emotional support services for children and young people. The Trustee responsible for counselling will ensure that Three Nines Children's Charity meets its charitable objectives, complies with legal and regulatory requirements, and delivers impactful support to beneficiaries.

#### **Key Responsibilities**

- Guide the development and implementation of delivery programmes for children and young people.
- Ensure alignment with the Three Nines mission, safeguarding policies and therapeutic standards.
- Monitor service outcomes, feedback and performance indicators.
- Champion continuous improvement and evidence-based practice in counselling and emotional support delivery.
- Ensure robust safeguarding policies are in place and regularly reviewed.
- Oversee compliance with relevant legislation (e.g. Children Act 1989, GDPR, Charity Commission guidance).
- Liaise with service users, families, therapists, and partner organisations to ensure services are responsive and inclusion.



- Represent the charity in external forums relating to children's mental health and wellbeing.

#### **Person Specification (in addition to Trustee role)**

- Proven experience in children's and young people's mental health, counselling, education of social care. A knowledge of charity finance is an advantage.
- A comprehensive understanding of safeguarding, therapeutic frameworks and service delivery models.
- A strategic thinker with strong governance, leadership and communication skills with an ability to balance risk and opportunity.
- Strong commitment to equality, inclusion and the rights of children and young people.

#### **Terms of Appointment**

- Counselling Lead is appointed for a 3 year term of office, renewal for one further term to a maximum of 6 years.
- This is a voluntary position, but reasonable expenses will be reimbursed.

#### **Trustee Role Summary (Voluntary Post)**

As a trustee of you will play a vital role in making sure that Three Nines Children's Charity achieves its core purpose. You will play a crucial role in ensuring the charity is effectively governed and remains true to its mission. You will also ensure that Three Nines Children's Charity has a clear strategy, provide strategic direction, oversee financial management and that our work and goals are in line with our vision. Just as importantly, you support and challenge the executive team to enable Three Nines Children's Charity to maximise impact.

Trustee Board members have a collective responsibility. This means that trustees always act as a group and not as individuals.

#### **Key Responsibilities**

##### **Governance & Strategy**

- Contribute to setting the charity's strategic direction and ensuring compliance with legal regulatory requirements.
- Approve operational strategies and policies, and monitor and evaluate their implementation in particular fundraising.

##### **Financial Oversight**

- Oversee Three Nines Children's Charity's financial plans, reviewing and approving budgets, monitor regularly and ensure that resources are used effectively.
- Review and approve Three Nines Children's Charity's financial statements.



- Ensure the effective and efficient administration of the organisation.

### **Risk Management**

- Ensure that key risks are being identified, mitigated, monitored and controlled to protect the Charity's sustainability and reputation.

### **Advocacy & Support**

- Provide support and challenge the Three Nines Children's Charity's CEO in the exercise of their delegated authority and affairs.
- Work collaboratively with fellow Trustees and the charity's leadership to support and challenge decision making.
- Keep abreast of changes in Three Nines Children's Charity's operating environment undertaking training regularly to keep up to date where required.

### **Teamwork & Leadership**

- Contribute to regular reviews of Three Nines Children's Charity's own governance. Attend regular Board meetings and you will be expected to be adequately prepared to contribute to discussions.
- Use independent judgment, acting legally and in good faith to promote and protect Three Nines Children's Charity's interests, to the exclusion of your own personal and/or any third-party interests.
- Contribute to the broader promotion of the Three Nines Children's Charity's objectives, aims and reputation by applying your skills, expertise, knowledge and contacts.

As a small charity, there may be times when the trustees will need to be actively involved beyond Board meetings. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, presenting externally, or other issues in which the trustee has special expertise.

### **Person Specification**

You will bring energy, enthusiasm and commitment to the role, and we seek continually to broaden the diversity of thinking on our board.

You do not need previous governance experience – we will provide a full induction and training.

You will have:

- A commitment to, and enthusiasm for the charity's mission and values.



- Willingness and ability to understand and accept your responsibilities and liabilities as a Trustee and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- Effective communication skills and willingness to participate actively in discussion.
- Strong team working.
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
- Demonstrable experience in one of - Finance, Governance, Law, Fundraising, Safeguarding, Marketing or HR

#### **Terms of Appointment**

- Trustees are appointed for a three-year term of office, renewal for one further term to a maximum of six years.
- This is a voluntary position, but reasonable expenses will be reimbursed.

#### **Time Commitment**

- Attending four Board meetings annually. Meetings will either be in person or remote.
- Attending one annual strategy day

#### **Committee membership**

- Ad hoc and occasional support through working groups and / or support to the executive team.